FormFriendlyKits

PRINTABLE + FILLABLE PDF KIT

The Renter's Paperwork Kit

Move in with a record, follow up with facts, and move out with a plan.

12 fillable worksheets | 5 ready to use messages | Fill on your phone or print

- Applications, leases and move in costs
- Repair requests with dated follow ups
- Move out plan and deposit tracking



Updated October 2026 · Plain English · Official sources listed

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01 / YOUR NEXT STEP

Start where you are

You can use one page without completing the whole kit.

Choose your starting point

Looking for a home: pages 3 to 6.
Moving in: pages 6 to 8; tools 18 to 22.
Repairs: pages 9 to 11; completed example 17; blank tool 23.
Payments: page 12 and ledger 24.
Moving out / deposit: pages 13 to 14; tools 25 to 27.
Help and longer notes: page 16; tools 28 to 29.

A ten minute setup

Create one folder for the lease, payments, condition photos, messages and notices. Save a second copy somewhere you can still access after a move. Write down the next real deadline and where it came from.

What this kit does

It helps you organize facts and prepare questions. State and local rules, the lease and any housing program rules affect your situation. A worksheet does not give notice, file a dispute, extend a deadline or prove a legal claim. Use official instructions or local legal help for those steps. [H1, H4]

Type or write

Use a PDF form app, save a test copy and reopen it before adding more. Each visible line accepts a short note; continue on the next line. Or print at Actual size on U.S. Letter paper. Keep private records out of public links.

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02 / BEFORE YOU ACT

Verify your local rules

A useful question is better than an assumed deadline.

Find the right starting point

Open **usa.gov/tenant-rights** and follow the state tenant rights resources. Look for your state attorney general, housing agency and current tenant handbook. A city or county may have additional rules. Save the source and the date you checked it. [H1]

Ask about the rules that affect your task

Before renting: fees, deposit limits, required disclosures and screening.
During the lease: repair requests, landlord entry and emergency contacts.
Before leaving: notice timing, delivery method, inspections, deposit accounting and forwarding address requirements.
If there is a dispute: the correct office or court, filing rules and time limits.

Record the answer, not just a number

On worksheet 19, write the rule, the source, what triggers the deadline, and how to deliver any required notice. Ask whether the deadline counts calendar days or business days. If a source conflicts with your lease, ask a local tenant lawyer before deciding what controls. [H4]

A planning date is not a legal deadline

You can choose an earlier reminder to gather documents. Label it as your own reminder. Do not copy a deposit return period or notice rule from another state.

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